

電子報（一）

一）入學申請

我是下學期申請的，在六月初確定學校、繳交保證金等等之後，我在8/28收到BI的 Exchange Application，內容如下：

The deadline for submitting the application is 1 May for the Autumn semester (August-December) and 1 October for the Spring semester (January-June).

You need to upload the following documents with your application:

- Your most recent transcript/grade report
- CV/résumé and motivation letter
- Copy of the picture page of your passport or European ID card

You do not need to send us any hard copies of your application documents.

信裡會有上傳檔案的網址，上傳完成之後，會收到系統信通知關於admission letter與housing的資訊。我在9/17完成application後，10/18收到BI寄的admission letter，記得一定要確認名字是否跟護照一樣，不然申請簽證會有問題，像我的名字就被打錯，不過回信給BI他們隔天就寄了更改過的版本給我了。11/27收到student ID，就可以登入BI了，11/30收到交換生可以選擇的課程excel檔之後，可以登入BI查課程資訊，12/1-12/8選課。12/19收到pre-arrival information裡就可以查選到的課程了(但基本上交換生選的課都會選上)。

二）簽證申請

因為挪威在台灣沒有辦事處，也不能透過網路申請，所以要到丹麥駐台辦事處交申請文件，然後他們會幫你寄到挪威移民局(UDI)。

我算是拖了一下子才去辦簽證，10/19收到正確版的admission letter之後，11/7才到丹麥辦事處交文件。12/1收到UDI確認收到我的申請的e-mail，12/13收到UDI核發簽證的e-mail，之後丹麥辦事處會聯絡你，約時間拿回護照與簽證。從申請到拿到簽證大概花了一個半月，差點以為來不及在飛之前拿到，所以大家一定要儘早去辦簽證啊！

申請簽證需要的文件在UDI上有註明，需要的有：

1. Passport and copy of all used pages in passport
2. Signed cover letter from the Application portal (or application form)
3. Two new/recent passport size photos with white background

4. A letter of full-time admission from an approved educational institution, stating your name, which studies you have admission to, at what level the studies are and how long the program lasts
5. Documentation that you have sufficient funds for your living expenses
6. Documentation that you are able to pay the tuition fees (if you are required to pay tuition fees)
7. Documentation which shows that you have somewhere to live in Norway
8. UDI's checklist, filled out and signed

其中4-7都是admission letter裡有涵蓋到的，不需要另外準備，而2可以在www.udi.no/forms裡下載，8也在UDI的網站上。如果大家跟我一樣衰，拿去申請的大頭照被說不能用的話，在丹麥辦事處的大樓樓下有一台快拍機，雖然拍出來很醜，但至少可以用，拍一次我記得是150。而簽證費因為前一陣子漲價，變成7,300台幣了。這些辦好之後拿到的只是暫時的簽證，抵達挪威之後仍須辦理resident card，BI有統一的時間會有警察來學校幫交換生預約時間，所以只要注意好時間，帶著護照去辦理就好，如果沒跟到的話，就要自己打電話跟警察預約辦理。另外，到挪威辦resident card的時候，他也會要求你去醫院做肺結核檢測，要自己打電話預約時間，不過別擔心是免費的。

三) 宿舍申請

在完成BI的Exchange Application之後收到的系統信裡會有Housing的資訊：

Housing:

BI Norwegian Business School offers a housing guarantee for our international students who apply by 1 May (fall semester) or 1 October (spring semester) and pay the housing fee of 1000 NOK. The housing application is a two-step process, including 1) an online Housing Pre-Application to BI and 2) an online application directly to one of our housing providers. To be guaranteed housing, it is important that you complete step 1 (Housing Pre-Application) as soon as possible, by following the link below.

Only students who submit the Housing Pre-Application within the deadline and pay the 1.000,- NOK will be guaranteed student housing.

我自己在填寫pre-application時選了BSN，所以之後確定宿舍後，都是BSN透過e-mail聯絡。我在9/17完成pre-application之後，在10/11收到BSN的確認信，依照信中的指示到BSN的網頁註冊、選房型(交換生都是雙人房)，在10/16收到房間的確認信，接下來把宿舍合約印下來簽名再掃描上傳、付保證金，就完成宿舍申請了。