

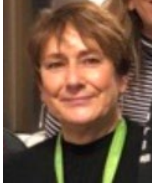



## INFORMATION FOR PARTNERS AND STUDENTS: 2023-24



<b>Full name</b>	School of Business and Economics, Loughborough University
<b>[Erasmus code]</b>	UK LOUGHBO 01
<b>Address</b>	International Relations Office School of Business and Economics, Loughborough University Epinal Way Loughborough Leicestershire LE11 3TU United Kingdom
<b>Websites</b>	International Relations Office: <a href="http://www.lboro.ac.uk/departments/sbe/international">www.lboro.ac.uk/departments/sbe/international</a>  School of Business and Economics: <a href="http://www.lboro.ac.uk/sbe">www.lboro.ac.uk/sbe</a> Loughborough University: <a href="http://www.lboro.ac.uk">www.lboro.ac.uk</a>
<b>Exchange Student Handbook</b>	For important information for exchange students, and more detailed information than this fact sheet (including visa advice, language support and information on accommodation), <u>please refer to our Incoming Exchange Handbook:</u> <a href="https://www.lboro.ac.uk/study/overseas-exchange/incoming/before-you-arrive/">https://www.lboro.ac.uk/study/overseas-exchange/incoming/before-you-arrive/</a>

## CONTACTS

<b>Incoming students</b>		<b>Eduarda Castro</b> E: <a href="mailto:sbe.international@lboro.ac.uk">sbe.international@lboro.ac.uk</a> T: +44 (0)1509 222729
<b>Outgoing students</b>		<b>Yvonne Shi</b> E: <a href="mailto:sbe.international@lboro.ac.uk">sbe.international@lboro.ac.uk</a> T: +44 (0)1509 222161
<b>Partnership Management</b>		<b>Claire Walker</b> E: <a href="mailto:sbe.international@lboro.ac.uk">sbe.international@lboro.ac.uk</a> +44 (0)1509 223265
<b>Academic coordinator for exchange students</b>		<b>Dr. Petros Vourvachis</b> E: <a href="mailto:sbe.international@lboro.ac.uk">sbe.international@lboro.ac.uk</a> T: +44 (0)1509 223648



### Location

The town of Loughborough is located at the heart of England in the county of Leicestershire. Main line road and rail networks link Loughborough directly with the rest of the country, and the town itself is served by excellent bus services. There are regular scheduled flights from European and international destinations to East Midlands Airport, which is approximately seven miles away.

Loughborough is one hour and a half from London by train and a short bus ride from Leicester and from Nottingham.



## Application process

<p><b>Academic calendar</b></p>	<p><b>Semester 1:</b>  <b>Welcome session:</b> 29 September 2023 (compulsory)  <b>Classes:</b> 2 October 2023 - 12 January 2024  <b>Exams:</b> 15 January 2024 - 2 February 2024</p> <p><b>Semester 2:</b>  <b>Welcome session:</b> 1 Feb 2024 (online) + Social Event (7 Feb 2024)  <b>Classes:</b> 5 February 2024 – 24 May 2024  <b>Exams:</b> 27 May 2024 – 19 June 2024</p> <p><b>Exam timetables cannot be altered due to other commitments students might have.</b></p>
<p><b>Nominations</b></p>	<p>For Semester 1 and Full Year exchanges: <b>15 March - 1 May 2023</b></p> <p><b>Please use this form for semester 1 and Full year applications :</b>  <a href="https://forms.office.com/e/Mbcy4UrHt8">https://forms.office.com/e/Mbcy4UrHt8</a></p> <p>For Semester 2 exchanges : <b>15 September - 1 October 2023</b></p> <p><b>Please use this form for semester 2 nominations:</b>  <a href="https://forms.office.com/e/Dkp8DMWltN">https://forms.office.com/e/Dkp8DMWltN</a></p>
<p><b>Application</b></p>	<p>For Semester 1 or full year students: <b>2 May – 15 June 2023</b>  For semester 2 students: <b>2 October – 15 November 2023</b></p> <p><b>Application forms</b> are available for download from:  <a href="http://www.lboro.ac.uk/study/overseas-exchange/incoming/applying/how-to-apply/">www.lboro.ac.uk/study/overseas-exchange/incoming/applying/how-to-apply/</a></p> <p>Complete applications (form and supporting documents) should be sent to: <a href="mailto:sbe.international@lboro.ac.uk">sbe.international@lboro.ac.uk</a></p> <p><b>Please note that applications cannot be accepted after the deadlines of 15 June and 15 November 2023.</b></p> <p>Once we get approval from our Business and Economics Academic Coordinator, we will forward the applications to the central Exchanges office of the University. The Exchanges team will then contact the students with their acceptance letters and details on how to apply for visas and accommodation.</p>

<p><b>Language requirements</b></p>	<p>For exchange students coming to Loughborough <b>for one semester</b>, an English language qualification is not mandatory. However, students must be proficient in English to B2 level in the CEFR. A confirmation from the partner would be sufficient.</p> <p>Students coming <b>for a full year</b> who require a Student Visa must have an IELTS (or equivalent) score of at least 6.5 overall, with no less than 6 in each component.</p> <p>Please check the latest English Language requirements on our website: <a href="http://www.lboro.ac.uk/international/englang">www.lboro.ac.uk/international/englang</a></p>
<p><b>Minimum grades</b></p>	<p>We trust that the partners will select their best students to join our exchange programme and therefore we don't set minimum grades for application.</p> <p>We don't normally reject any applications but we reserve the right to deny access to certain modules if we believe that the students don't have the necessary background to be successful on their programmes.</p>

## Academic information

<p><b>Modules and workload</b></p> <p><b>30 ECTS per semester or 60 Loughborough credits</b></p> <p>Undergraduate modules are worth 10 or 5 ECTS credits</p> <p>Postgraduate modules are worth 7.5 ECTS credits</p>	<p>Students must take most of their modules in the School of Business and Economics. Modules are chosen from a list ("<b>Module list for exchange and visiting students</b>") which is normally confirmed in May.</p> <p>A student at Loughborough takes 60 Loughborough credits per semester, which is equivalent to 30 ECTS credits. <b>We are expecting exchange students to register for the same number of credits as a student registered for a Loughborough degree.</b></p> <p style="text-align: center;"><b>Learning agreements with over 30 ECTS will be duly rejected.</b></p> <p>In exceptional circumstances we may register students in a different number of credits. Partners should submit their requests directly to <a href="mailto:sbe.international@lboro.ac.uk">sbe.international@lboro.ac.uk</a> stating the reasons why the student should be taking more modules than the full workload of a Loughborough student. All requests will be looked at on a case-by-case basis.</p>
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<b>Module registration</b>	The International Relations Office will register the students in their modules prior to their arrival and inform them of any changes required (due to timetable clashes and/or module availability).																					
<b>Module changes after the programme starts</b>	<p>After the programme starts module changes are only possible if the student has <b>timetable conflicts</b> therefore we advise all the students to carefully consider and discuss their modules with their home universities. We kindly advise all the partners to look at the module contents prior to their approval to make sure the students have the background required.</p> <p style="text-align: center;"><b>Requests to change modules where no timetable conflicts exist might be rejected.</b></p>																					
<b>Transcripts</b>	At the end of the exchange, the student and their home university will receive an electronic transcript summarising their studies at Loughborough. We aim to start sending all the transcripts four weeks after the examination period ends.																					
<b>Grading System</b>	<p>Grades at Loughborough are shown as a percentage.</p> <p><b>Credits - Undergraduate programmes</b> If the combined percentage mark is 40 or more, ECTS credit is awarded for that module as follows:</p> <table border="1" data-bbox="549 1312 1433 1711"> <thead> <tr> <th>Mark</th> <th>ECTS Credit Status</th> <th>ECTS Grade</th> </tr> </thead> <tbody> <tr> <td>70+</td> <td>Credit Awarded</td> <td>A</td> </tr> <tr> <td>60-69</td> <td>Credit Awarded</td> <td>B</td> </tr> <tr> <td>50-59</td> <td>Credit Awarded</td> <td>C</td> </tr> <tr> <td>40-49</td> <td>Credit Awarded</td> <td>D</td> </tr> <tr> <td>30-39</td> <td>Redeemable Fail/No Credit Awarded</td> <td>FX</td> </tr> <tr> <td>0-29</td> <td>Fail/No Credit Awarded</td> <td>F</td> </tr> </tbody> </table> <p><b>Postgraduate programme</b> If the combined percentage mark is 50 or more, ECTS credit is awarded for that module.</p>	Mark	ECTS Credit Status	ECTS Grade	70+	Credit Awarded	A	60-69	Credit Awarded	B	50-59	Credit Awarded	C	40-49	Credit Awarded	D	30-39	Redeemable Fail/No Credit Awarded	FX	0-29	Fail/No Credit Awarded	F
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0-29	Fail/No Credit Awarded	F																				

## Practical information

<p><b>Visa</b></p>	<p><b>From 1 January 2021 the visa regulations for students studying in the UK have changed.</b></p> <p><b>Check if you need a visa:</b> The UK government webpage features a useful tool to evaluate if a visa is needed to a particular situation: <a href="https://www.gov.uk/check-uk-visa">https://www.gov.uk/check-uk-visa</a></p> <p>If you need a visa, you should consider the following costs:</p> <ul style="list-style-type: none"> <li>• Around £350 for the visa application fee</li> <li>• Around £500 for the immigration Health Surcharge</li> </ul> <p>The Student Advice and Support Service (SASS) from the University also provides advice to all students who need to apply for Student permission from outside the UK. If you need specific advice about your circumstances our advisers can guide you before you complete your online application. <a href="http://www.lboro.ac.uk/services/isas/visa-advice/">www.lboro.ac.uk/services/isas/visa-advice/</a></p>
<p><b>Health insurance - Students joining us for 1 semester only</b></p>	<p><b>Studying in the UK for less than 6 months</b> Students that come to the UK to study for less than 6 months are not entitled to free healthcare and <b>they cannot</b> register for a GP (family doctor) nor the medical centre on campus. <b>Before you travel, you need to buy travel insurance that comes with healthcare cover.</b></p> <p>If you are an EU, EEA or Swiss national you will be exempt from some medical costs if you have a European Health Insurance Card (EHIC). It is important that you apply for an EHIC in your own country and bring it with you.</p>
<p><b>Health insurance - Students joining us for the full year</b></p>	<p><b>Studying in the UK for more than 6 months</b> Students that come to the UK to study for less than 6 months are entitled to free healthcare and <b>they can</b> register for a GP (family doctor) including the medical centre on campus. When you apply for a visa, you will be asked to pay the Immigration Health Surcharge (IHS). This costs £470 and will allow you to use most of the NHS services for free. However, services as prescriptions, dental treatment and optical treatment are not included and need to be paid.</p>

<b>Accommodation</b>	<p><b>Once the application documents have been approved</b>, students will be sent an official acceptance letter that contains their student number. With this number, students can apply for the support of the Student Accommodation Centre to help them find a room.</p> <p>There is a wide range of accommodation options for students in Loughborough, on-campus and off-campus.</p> <p><b>Please note that on-campus accommodation is extremely limited.</b></p> <p><b>There is no guarantee that exchange students will be allocated rooms in Halls of Residence, therefore you must be prepared to live off-campus if required.</b></p> <p><b>The Student Accommodation Centre will always help students to secure a place to live.</b></p> <p>The process of offering students a room on-campus usually occurs:</p> <ul style="list-style-type: none"><li>• In the end of August/beginning of September for semester 1 and Full year students</li><li>• in December and January for semester 2 students</li></ul> <p><b>On-campus accommodation:</b> There are rooms in catered and self-catered university halls of residence, single or shared. The cost of accommodation varies greatly depending on the kind of room. Catered on-campus rooms can cost from around £130 to £180 per week. Self-catered rooms are from around £87 to £170.</p> <p><b>Off-campus accommodation:</b> The Accommodation Office also helps with approved off-campus accommodation. Rooms off-campus can cost around £90 per week, dependent on whether bills are included.</p> <p><b>Private accommodation:</b> There is an extensive offer of private student halls and shared houses in Loughborough. If you decide to find a place on your own, please discuss it with us, as we might be able to give you some useful tips.</p> <p><b>Loughborough University can accommodate students with specific requirements</b> (e.g. cultural, dietary, medical and religious).</p>
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<p><b>Contacts for accommodation</b></p>	<p><b>Student Accommodation Centre :</b></p> <p>Email: <a href="mailto:sac@lboro.ac.uk">sac@lboro.ac.uk</a> Telephone: +44 (0)1509 274488.</p> <p>Webpage: <a href="http://www.lboro.ac.uk/services/accommodation/prospective-students/erasmusandstudyabroad/">www.lboro.ac.uk/services/accommodation/prospective-students/erasmusandstudyabroad/</a></p>
<p><b>Support for students with disabilities</b></p>	<p>Students with physical, mental or long-term health conditions are encouraged to disclose them on the Incoming Student Application Form so that any requisite assistance and support can be put in place.</p> <p>For details of the support services offered to students, see: <a href="https://www.lboro.ac.uk/services/student-services/">https://www.lboro.ac.uk/services/student-services/</a></p>
<p><b>Cost of living</b></p>	<p>By UK standards Loughborough is not an expensive place to live. Your living costs will vary depending upon your lifestyle and choice of accommodation, but we have estimated that you will need around £9,000 a year to cover accommodation and all major living expenses, including food, clothing, books and local travel.</p>
<p><b>Getting here</b></p>	<p>Nearest airport: East Midlands Airport Other UK airports:</p> <ul style="list-style-type: none"> <li>• Birmingham Airport</li> <li>• Gatwick Airport</li> <li>• Heathrow Airport</li> <li>• London Luton Airport</li> <li>• London Stansted Airport</li> <li>• Manchester Airport</li> </ul> <p><b>The University offers a free airport pick-up service from Heathrow Airport Terminal 2 for students arriving for semester 1 (late September). Please note that this service is not available to Semester 2 exchange students.</b></p> <p>There are a number of ways to get to Loughborough from each airport with widely varying times and costs. The usual options are <b>Coach:</b> National Express <a href="http://www.nationalexpress.co.uk">www.nationalexpress.co.uk</a> or Megabus <a href="https://uk.megabus.com/">https://uk.megabus.com/</a></p> <p><b>Train:</b> East Midlands Railway (no booking fees) <a href="http://www.eastmidlandsrailway.co.uk">www.eastmidlandsrailway.co.uk</a></p>

<b>Hear our exchange students talking about their experience at Loughborough</b>	Exchange students' experiences of studying at Loughborough University: <a href="https://youtu.be/1q0Qng7vkLo">https://youtu.be/1q0Qng7vkLo</a>
<b>Follow us on Social Media</b>	<b>Twitter:</b> <a href="https://twitter.com/LboroSBE">https://twitter.com/LboroSBE</a> <b>Facebook:</b> <a href="https://www.facebook.com/Lborosbe">https://www.facebook.com/Lborosbe</a> <b>LinkedIn:</b> <a href="https://www.linkedin.com/school/loughborough-university-sbe/">https://www.linkedin.com/school/loughborough-university-sbe/</a> <b>Instagram:</b> <a href="https://www.instagram.com/lborounisbe/">https://www.instagram.com/lborounisbe/</a> <b>Weibo:</b> <a href="http://www.weibo.com/Lborosbe">http://www.weibo.com/Lborosbe</a> <b>VK:</b> <a href="https://vk.com/loughboroughuniversysbe">https://vk.com/loughboroughuniversysbe</a>



**We are looking forward to welcoming you  
to the #Lborofamily!**