

General Information		MONTPELLIER BUSINESS SCHOOL
Address	2300, Avenue des Moulins 34185 Montpellier Cedex 4, France Phone : +33 4 67 10 25 33 www.montpellier-bs.com	
Head of Institution	M. Bruno DUCASSE - Dean	

⇒ Course Offer	Bachelor of International Business Administration (BIBA) Master in Management (AMBA accredited) Executive MBA (AMBA accredited) Summer School
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International Academic Partnerships Department

Director of the International Academic Partnerships Department	Mr Xavier RAJOT E-mail: DPAI@montpellier-bs.com
Executive Assistant	Ms Anna BERNILLON Phone: +33 4 67 10 28 54 E-mail: assistant-IRO@montpellier-bs.com
International Partnership Officer	Ms Lina ROSALES PARRA Phone: +33 4 67 10 25 12 E-mail: upe@montpellier-bs.com

International Engagement Office

Director of the International Engagement Office Institutional Erasmus Coordinator	Ms Carole SANTOS MAGLIOZZI Phone : +33 4 67 10 25 17 E-mail: c.santos@montpellier-bs.com
Administration Officer	Ms Mary O'SHEA-MULLER Phone: +33 4 67 10 28 30 E-mail: assistant-ipo@montpellier-bs.com
Educational Advisor – Student Mobility	Ms Mariana CANO-COMELLI Phone: +33 4 67 10 28 07 E-mail: course.coordinator@montpellier-bs.com

Incoming Students Coordinator

Head of Incoming Mobility	Ms Zorie THERON Phone: + 33 4 67 10 28 42 E-mail: responsible-incoming@montpellier-bs.com
Incoming student exchange Coordinator	Ms Nassira HOUACINE Phone: +33 4 67 10 26 43 E-mail: exchange-incoming@montpellier-bs.com

Outgoing Students Coordinators

Head of Outgoing Mobility Coordinator for Great Britain, Ireland	Ms Brigitte GUEGUEN Phone: +33 4 67 10 26 40 E-mail: outgoing3@montpellier-bs.com
Argentina, Brazil, Bulgaria, Chili, Colombia, Croatia, Czech Republic, Denmark, Estonia, Dominican Republic, Finland, Greece, Hungary, Italy, Latvia, Morocco, Mexico, Norway, Peru, Poland, Portugal, Spain, Sweden, Russia, Slovenia, Turkey, United Arab Emirates.	Ms Audrey MAHMOUDI Phone: +33 4 67 10 25 84 E-mail: outgoing2@montpellier-bs.com
Australia, Austria, Belgium, Canada, China, Germany, India, Japan, New Zealand, Netherlands, South Korea, USA.	Ms Marie-Laurence SETBON Phone: +33 4 67 10 60 02 E-mail: outgoing4@montpellier-bs.com

Application Process

Nomination deadlines	Semester 1: 30 th April Semester 2: 30 th April
Application deadlines	Semester 1: 15 th May Semester 2: 15 th September

After official nomination, students will receive a link to apply online

Students will be asked to provide the following documents with their application:

For the Bachelor program (BIBA) & M1 year:	<ul style="list-style-type: none"> • Copy of valid passport or ID card • Transcripts of records (current year and previous year) translated into French (or into English) • Curriculum Vitae in French or in English • Certificate of full-time studies from the home university • Language certificate for B2 in English and/or French
For the Double Degree in BIBA (Year3):	<ul style="list-style-type: none"> • IELTS 6 or TOEFL IBT 80/120 or TOEIC 700
For the M2 year of the Master program	Same documents as above plus: <ul style="list-style-type: none"> • Copy of undergraduate degree • TOEFL IBT of 80 minimum or IELTS 6 Or proof of having spent at least a year in an English-speaking country within the 5 last years. Or proof of having spent at least 6 months in an English-speaking academic institution in the previous 2 years.
Language of instruction	English only OR Mix of French / English (M1 1 st semester only) English (BIBA, M1, M2).
Language courses	As part of the exchange Programme, all students will take the course "French as Foreign Language"

	BIBA	Master In Management	
Academic Calendar 2023-24*	Bachelor L3	M1	M2 (for double degree students only)
<u>Fall Semester 2023/2024</u>			
On-line Intensive French Course	22/08/2023 – 01/09/2023	22/08/2023 – 01/09/2023	22/08/2023 – 01/09/2023
Hybrid Welcome Session	04/09/2023 – 15/09/2023	28/08/2023 – 08/09/2023	28/09/2023 – 08/09/2023
Lecture period	18/09/2023 – 15/12/2023	04/09/2023 – 15/12/2023	11/09/2023 – 15/12/2023
Examination period	18/12/2023 – 22/12/2023	18/12/2023 – 22/12/2023	18/12/2023 – 20/12/2023
Holidays	23/12/2023 – 07/01/2024	23/12/2023 – 07/01/2024	21/12/2023 – 07/01/2024
<u>Spring Semester 2024</u>			
Hybrid Welcome Session	03/01/2024 – 12/01/2024	03/01/2024 – 12/01/2024	NA
Lecture period	08/01/2024 – 19/04/2024	08/01/2024 – 22/03/2024	08/01/2024 – 19/04/2024
Examination period	22/04/2024 – 26/04/2024	Continual assessment	22/04/2024 – 26/04/2024
<u>Resit Exams 1st Semester</u>	05/02/2024 – 09/02/2024	05/02/2024 – 09/02/2024	12/02/2024 – 16/02/2024
<u>Resit Exams 2nd Semester</u>	10/06/2024 – 14/06/2024	15/07/2024 – 19/07/2024	10/06/2024 – 14/06/2024

*Provisional calendar subject to change March 2023

Practical Information

Accommodation <http://housing.montpellier-bs.com/>

Expenses (approximate budget per month)	Rent* (including overheads)	450 €
	Food expenses	250 €
	Transport	50 €
	Montpellier Business School supplies	20 €
	Culture	50 €
	Leisure	50 €
	Other	50 €
*minimum	TOTAL	920 €

Health insurance requirements

- European Health Card for EU citizens
- Non-EU citizens must register to the French social security upon arrival